Vendor Portal Demo Checklist

Feature	Available	Notes
Permission-Based Access Role-specific views and controls for legal, IT, and ESG teams.		
User Activity Logs Track portal activity by user for audit readiness.		
API Integration Connect with ITAM systems for automated updates.		
Secure Document Storage Upload and store MSAs, NDAs, and audit results.		
Pickup Request Initiation Schedule pickup requests within the portal.		
Real-Time Asset Tracking Track the status of each asset from pickup through final disposition.		
Serialized Inventory Management Search and view serial numbers, models, and asset tags.		
Chain of Custody Log Download full custody records for each shipment or asset.		
Photo Documentation View before/after photos of assets or serial tags for proof of processing.		
Downloadable Certificates Access certificates of data destruction, recycling, and resale.		
Sustainability Reporting Visualize environmental and social impact metrics (e.g., carbon offset, landfill diversion).		
Customizable Reporting Create custom reports based on user-defined fields and schedules.		
Service Level Tracking View SLAs such as pickup timelines and destruction turnaround.		
Asset Valuation & ROI Tracker Monitor resale value trends and ROI per shipment.		
Invoice & PO Tracking Access financial documentation tied to services rendered.		
Global Site Management Oversee asset disposition across international locations.		
Support Ticket Access Submit and monitor support tickets or issue resolution.		
Notification & Alert Preferences Manage alerts for milestones, exceptions, or approvals.		